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| **Daily Schedule** |
| ***Name of Company/Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** ***Name of Manager/Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [dd/mm/yy]*** ***Schedule period: \_\_\_\_\_\_\_\_\_ to\_\_\_\_\_\_\_\_\_\_\_*** |
| **Name** (Alphabetically) | Time \_\_\_:\_\_\_ to \_\_\_\_:\_\_\_[Exact hours to be put every day] | **Day 1**[activities Detail] | **Day 2** | **Day 3** | **Day 4** | **Day 5** | **Day 6** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

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